

Chelmsford Community Band Constitution

Contents

Article I. NAME	1
Article II. PURPOSE	1
Article III. MEMBERSHIP.....	1
Article IV. ORGANIZATION	2
Article V. MEETINGS	2
Article VI. QUORUM.....	2
Article VII. CONSTITUTION	2

Article I. NAME

This organization shall consist of two individual performance groups. They shall be named the Chelmsford Community Band and the Chelmsford Community Jazz Band.

Article II. PURPOSE

The Chelmsford Community Band shall have two main functions.

The first shall be to provide musicians from Chelmsford and the surrounding communities an opportunity to take part in an active performing band for their personal pleasure and enrichment.

The second shall be to make readily available to the community a musical organization that can provide entertainment and cultural enrichment.

The goal of the Chelmsford Community Band is to become an active participant in community activities throughout the year. It is intended that the Chelmsford Community Band be operated as a charitable non-profit organization and shall be entitled to exemption from Federal Income Tax under Section 501(c)(3) of the Internal Revenue Code of 1954, as now in force or afterwards amended.

Article III. MEMBERSHIP

Section I: Membership shall be composed of individuals from the local community.

Section II: It is hereby affirmed that it is the policy of the Chelmsford Community Band to:

(A) recruit, hire, elect, appoint and select all personnel for its various activities without regard to race, creed, religion, color, national origin, sex, sexual orientation, or age and to base all such decisions upon the individual's qualifications and ability to perform the work or role assigned consistent with job or role requirements; and

(B) to administer such actions as the sale of tickets, any rentals or purchases, awards for commissioned works, contributions and social recreational functions without regard to race, creed, religion, color, national origin, sex, sexual orientation, or age.

The Chelmsford Community Band is committed to the Affirmative Action Program and will ensure full compliance with the applicable Federal and State laws. The fulfillment of such commitment is the responsibility of the Band Executive Board.

Article IV. ORGANIZATION

Section I: Structure. Organization shall be composed of the Board, General Members, and Employees (e.g. Band Directors).

Section II: Executive Board. Shall consist of the officers of the organization, the Director of the Band, and Chairpersons of standing committees.

Section III: Officers. Shall consist of a President, Vice-President, Secretary, and Treasurer.

Section IV: Elections and Appointments.

- a) All Officers shall be elected at the Annual General Assembly.
- b) Directors and Assistant Directors shall be appointed by the Board.
- c) Officers must have been in the band 6 – 12 months prior to appointment.

Section V: Terms of Office. Minimum time of office is one year.

Section VI: Powers. The Executive Board shall have sole power over merchandise, logos, publicity, and endorsements.

Section VII: Governing Rules.

- a) Meetings shall be conducted as closely as possible in accordance to Robert's Rules of Order.
- b) The organization shall be run in accordance to the Constitution and By-Laws.

Article V. MEETINGS

Executive Board meetings of the organization shall be held on a monthly basis at the discretion of the Executive Board. Special meetings shall be held as required. The Annual General Assembly shall be held on the first regularly scheduled rehearsal after January 1.

Article VI. QUORUM

Section I: General Assembly. Shall consist of all active members. Quorum shall be a simple majority of active members.

Section II: Executive Board. Quorum shall be a simple majority of the Officers and Standing Committee Chairpersons.

Article VII. CONSTITUTION

Section I: Adoption and Ratification. Shall be made by 2/3 majority of the active membership.

Section II: Amendments. Shall be made by 2/3 majority of the active membership. The amendment must be read to the organization at large at the preceding meeting.